

A suggested Scheme of Work has been produced below, based on Community ESOL materials including :

Comprehension sheets for Reading	-	R1 - R16	
Comprehension Dialogues	-	Topics A-H	
Grammar Sheets	-	G1 - G27	
Activity Sheets	-	AS1 - AS5	
Speech Production	Activities	-	Words, Pictures, Poems

Key Topics have been developed, as requested by the Pilot Study group participants:

- Personal Information**
- Family**
- Home**
- Shopping**
- Work**
- Directions**
- Leisure**
- School**
- Food and Catering**
- Health**

Each lesson includes a suggested Grammar activity which ties in with the topic area:

e.g.

- Shopping - How much? Countable/ uncountable nouns. Some/ any.**
- Work - do/ make. Forming negatives and questions with 'do'**
- Leisure - Asking/ answering questions. like/ don't like**

Grammar Sheets cover all the key grammatical structures required by the ESOL National Curriculum to support the national standards and level descriptors at Entry Level 1. Community ESOL participants had had little or no preparation in grammar, even though some had advanced communication skills, and the Grammar Sheets reflect their need for basic grammar using a broad range of vocabulary , with some advanced items.

The Grammar Sheets are intended to supplement the teachers own topic based materials.

Lesson Plans can be drawn down from the Scheme of Work quite simply; examples are given of sample lesson plans for lessons 1-3, plus a blank plan for teachers to use if they find it convenient.

[\(go to Lesson Plans\)](#)

Community ESOL Scheme of Work 2002

	Topic	Speaking	Listening	Reading	Writing +	Grammar	H/work
1	Personal Information	introductions spelling name aloud	names spelled aloud	enrolment form (R1)	form filling	I / my / this / that G2	Vocabulary or Writing
2	Personal Information	Speaking in class: Find someone who...	Dialogues A1, A2	dialogue		I can / Can you? G6	
3	AS1 Family	Describe own family	Identifying important words	Family details from Activity Sheet	Family details	Personal pronouns	Vocabulary
4	Family	Linking ideas		Family tree (grammar sheet)	Short description	Possessives G23	Writing
5	Family	Discuss family members	Narrative: R16	Narrative: R16		I / me / my / mine G22	Vocabulary
6	Home	Sentence rhythm Words, Pictures, Poems	Simple description of a home	Simple narrative	Describe own home: it's got a ...	I've got G1	Vocabulary
7	Home	Imagine ideal home	vocabulary	Symbol / sound recognition	Accommodation Form Filling	Prepositions G12	H/T Reading
8	Home	Describing pictures of homes		Comprehension	Describe own home: using adjectives	to be + adjectives G10	Writing
9	AS2 Shopping	Describing food items / pictures	Listening to descriptions	Vocabulary items	Spelling vocabulary items	How much / How many?	Vocabulary
10	Shopping	Role play, preparing to write shopping list		R7 Special offers	shopping list	G25 countable / uncountable noun	Grammar sheet
11	Shopping	Rising intonation for lists role play of dialogue	dialogue E1 for comprehension	dialogue		some / any G26	Reading
12	Shopping / Banking	Connected speech, Words, Pictures, Poems	Formal language dialogues H1, H2	dialogues	Numbers, money	Review countability	Vocabulary
13	End of Term Assessment	Vocabulary Test	Sound recognition	Read test questions	Written Test		End of term
14	Work	Intonation in questions. Role play C4	dialogue, interview C1	Employment Record Form R3	Employment Record form filling	do / make G15	Vocabulary
15	Work	simple interview (paired)	dialogue, interview C2	Job advertisements R2		G16 do/ does/ did (questions, negs)	Reading
16	AS3 Work	Discussing the story, after it has been read to them	Activity Sheet, as comprehension	Activity Sheet, as comprehension	Parts of verbs (be / have / do)	(be / have / do)	Grammar
17	Directions	Stressing important information	Following directions		R9 Map for Directions	Walk / don't walk G7	Vocabulary
18	Directions	Vowel sounds Words, Pictures, Poems		Following written directions	Writing directions	First, then, next G21	Grammar sheet
19	Course assessment	Mid Course Assessments	Simple passage (read aloud)		Simple dictation from read passage	be / have / do G17, G18	H/T Reading
20	AS4 Leisure	Interviewing each other	Answering interview quests.	Questions on forms	collating information, graphical datadisplay	Asking /answering questions	Vocabulary
21	Leisure	Role play from dialogue	Dialogue D1 between friends		Informal note to a friend, from role play	am / is / are G8	Reading
22	Leisure	Intonation for giving opinions	Intonation recognition	Diary R11	Write diary entry	like / don't like G9	Writing
23	End of Term Assessment	Vocabulary Test	Sound recognition	Read test questions	Written Test		End of term
24	School	School vocabulary. Vowel sounds	dialogues B1, B2 for comprehension	Reading from dialogue		Pronouns G3	Writing
25	School	vowel sounds Words, Pictures, Poems	Simple passage (read aloud)	R5 Student Profile Form	Form Filling	G5 like want need, play, work, live	Grammar sheet - H/T
26	School	Role Play B4	Listening to dialogue B3	Reading dialogue	letter to school	I walk slowly, I run fast G11	Writing
27	AS5 School	Repeat key phrases for intonation and pronunciation	Key phrase recognition	school report statements	Rephrasing teachers' remarks	The sentence: identifying verbs	Vocabulary
28	Food and catering	Rising intonation for questions	Dialogue E3	Menu		prepositions G13	Gap filling
29	Food and catering	Practise reading dialogues	Dialogue E4		Taking orders	G24 countable / uncount. recipe	H/T
30	Health	Practise reading difficult words	Recognising important words	R12 Doctor / patient questions		have / have got G14	Reading and vocabulary
31	Health	Expressing emotions, Words, Pictures, Poems	Recognising emotions	Problems Page		Questions G20	Completing text : advice
32	Health	Role play from dialogues	Doctor / patient dialogues G1, G2	Reading dialogues	Write note describing problem	Verbs G4	Grammar sheet
33	Health	Reading aloud from dialogue	Doctor / patient dialogue G3	Reading dialogues	Joining phrases into sentence.	Sentence structure G27	Grammar sheet
34	End of year assessments	Vocabulary test , Informal discussion	Speech by guest speaker		Written Test		End of term, Party